

ACCU-PAY[®] A99

Accountant's Name and Phone:

1099 PAYER/FILER INFORMATION

ACCOUNT #	PAYER #	FORM TYPE CODE	I.D. TYPE CODE	STATE CODE	CALIFORNIA ACCT. NUMBER FORM 1099-R AND 1099-NEC
APY USE	FEDERAL IDENTIFICATION NUMBER (DO NOT INCLUDE DASHES)				BLANK OR 01 = CALIFORNIA 98 = FOREIGN ENTITY 99 = OTHER STATES
N = NONEMPLOYEE COMP M = MISCELLANEOUS I = INTEREST D = DIVIDENDS R = RETIREMENT DIST. H = 1098 MTG. INTEREST S = REAL ESTATE TRANS.					

PAYEE NAMES MUST BE REPORTED CONSISTENTLY F = ALL First name first L = ALL Last name first	FINAL RETURN X = FINAL	MAIL PAYEE COPIES X = AccuPay to mail payee copies.	REPRO ONLY S = Suppress print. Elec. file will be updated.	CONFIDENTIAL HANDLING Confidential Options E = Confid E-File Rpts C = Confid Pkg & Rpts (No PrintBack)	RED 1099 R = Print RED forms in lieu of electronic	PAYEE LABELS X = Print sheet of labels	PRINT-BACK S = Std	MASK SSN M = Mask SSN	SHIP METHOD OVERRIDE (8 char.) Use this field only if this return is to be shipped via special method. See instructions	PAYER CONTACT INFORMATION Area Code and Phone number () - Extension
--	---------------------------	--	---	---	---	---	-----------------------	--------------------------	--	---

PAYER NAME (28 CHARACTERS)

TRADE NAME (40 CHARACTERS)

ADDRESS

NUMBER & STREET (30 CHARACTERS)

CITY (20 CHARACTERS)

STATE

ZIP CODE

Ext. ZIP

Email

CALIFORNIA DE-542 CONTRACTOR REPORTING - 1099-NEC ONLY

No. of BLANK forms wanted: Print option: C = Continuous (up to 3 payees/form) A = List All

Print DE542 for ALL payees with non-employee compensation (or SELECT individual contractors on Data Sheet N99, column 109).

REPROCESSES ONLY - Selected Print Option

If you want 1099s printed only for selected payees, enter Payee Numbers of the applicable payees. Electronic file updated for ALL payees

14	18	22	26	30	34	38	42	46	50
54	58	62	66	70	74	78	82	86	90

Contact: _____ Phone: _____ Number of pages in this return: _____

APY USE 94 95 96 97